Accounting Team Intern

About the job

Rubrik is the leader in cloud data management, delivering a single platform to manage and protect data in the cloud, at the edge, and on-premises. Enterprises choose Rubrik to simplify backup and recovery, accelerate cloud adoption, enable automation at scale, and secure against cyberthreats. We've been recognized as a Forbes Cloud 100 Company and as a LinkedIn Top 10 startup.

Position Location: Hybrid – Bangalore, India

As an accounting intern at Rubrik, you will contribute to managing the accounts for Rubrik's International entities in the APAC & EMEA region. You will work with GL accounting team to assist in month-end and year-end closing procedures and provide necessary assistance for audits as needed. You are expected to collaborate with internal teams to ensure timely provision of requested audit information.

We are seeking motivated students who are keen to learn on the Job and add value to the process. You should have good written and oral communication skills. The candidate is expected to have had basic exposure to accounting, audits, and financial statements. Experience in compliance with auditing standards and regulatory requirements would be an added advantage. Logical thinking and organisation skills is also required for this role.

Key Responsibilities

- Support the day-to-day accounting operations
- Preparing and posting journal entries for various financial transactions
- Perform reconciliations of bank statements
- Understanding of prepaid and month end accruals
- GL Analysis, TB review and variance analysis
- Document collation and organisation
- Assist in payroll accounting process
- Assistance in responding to audit inquiries and providing necessary documentation

Requirements

- Undergoing CA Articleship
- Eligibility for Industrial training for a minimum of 12 months without any break
- Should have completed both groups in CA Intermediate level
- Basic MS office skills

Contact Information

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